

:: New Members :: How to Join Doha Mums

PLEASE FOLLOW THE INSTRUCTIONS BELOW STEP BY STEP!

If you try to 'figure it out' you'll end up doing it incorrectly, so stick to the instructions please!

(1) **Attend** - Attend a Doha Mums event and sign in with the event coordinator. Make sure you remember the names of two people that you met at the event.

(2) **Apply** - Go to dohamums.com > My DM > Join. Click on "yes", and then click on "Join Group", which will connect you to the online membership form. Complete the membership form, taking note of the following points:

IMPORTANT:

- **Type "none" in the ZIP Code field.**
- **IGNORE the "HS class year" field.** Leave it blank.

Your membership will generally be approved within 48 hours - now continue on below.

(3) **Pay** - When your membership has been approved you will receive an email from BigTent with the subject line "Your Doha Mums membership has been approved!". Inside the email there is a link to "complete your enrollment". If you have a U.S. credit card or PayPal then you can click on that link to pay on BigTent.com; upon doing so your membership will be finalized and you are done. However, if you do NOT have a U.S. credit card or PayPal please **SAVE THE EMAIL FROM BIGTENT** (described above) and **go to dohamums.com > my DM > Pay Membership fees**, where you can pay the membership fees using ANY credit card via our payment processor, XING. (Note: type "none" for the Postal Code unless you have a U.S. address.)

READ THIS: The XING receipt will show a membership end date that does not correspond to your actual membership. **IGNORE** this date - your membership begins on the date that your payment is registered with BigTent (see below), not the date shown on the XING receipt.

YOU ARE NOT DONE YET!

(4) **Register your payment (this is required to finalize membership)** - Go back to the email from **BigTent** - the one described in Step 3 above. Click on the link inside that email that asks you to "complete your enrollment", which will take you to BigTent payment page.

Select the button for "offline payment"; then select "already paid on dohamums.com" from the dropdown box and submit the payment registration. Please do this only once.

Our Membership Manager will review your payment registration. New memberships are generally finalized within 48 hours, at which point you will have access to the private Doha Mums website (BigTent). Welcome to Doha Mums!

Need help? Contact us at membership@dohamums.com.